

August 5, 1998 *Revised*¹

To: The Record
Health Facilities Advisory Committee (HFAC)

From: Recording Secretary, HFAC

Subject: August 5, 1998, HFAC Meeting Minutes

Members: CAPT Kenneth Harper, P.E., Chairman, IHS/DFEE/ESS
CAPT José Cuzme, P.E., Vice-Chairman, IHS/DFEE
Mr. Jim Ketter, P.E., IHS/Alaska Area/OEHE (Alternate w/voting rights)
RADM Thomas Gallegos, P.E., Member, IHS/DFEE/ESD
CAPT Kerry Gragg, P.E., Member, IHS/California Area/OEHE
CDR George Styer, P.E., Member, IHS/Nashville Area/OEHE
Mr. Gilbert Harrison, P.E. Member, IHS/Navajo Area/OEHE
CAPT Lee Shands, Member, IHS/Oklahoma City Area/OEHE
Mr. James Biasco, P.E., Member, IHS/DFEE (* voting members absent)

Introductions: Meeting via conference call started at 12:08 P.M. There were a total of 9 present, with 8 voting members on the conference call. Minutes of the August 5, meeting were approved as corrected.

Old Business:

- (1) P-37, Replacement fluorescent lighting (NAIHS--George Styers)
No new draft
- (2) P-46, Deeplook Survey (ES-Seattle--Wayne Mohler)
No new draft
- (3) P-47, A/E Selection Guide (ES-Seattle--Dale Burson)
No new draft
- (4) P-49, Dental HVAC Criteria (ES-Dallas--Tom Gallegos)
- (5) P-50, Clarification of the Application of Fire Protection/Life Safety Code(s)
(ES-Dallas--Tom Gallegos & ES-Seattle--Wayne Mohler)
- (6) P – 51, Use of Smoke Dampers

¹ Corrections made to paragraph (2) of the “Other Issues” prior to approval of these minutes at the September 2 meeting.

- (1) P-49, Dental HVAC Criteria (ES-Dallas--Tom Gallegos)
Lee Shands, Paul Ninomura and Cathy will set-up a conference call to resolve conflicts.
- (2) P-50, Clarification of the Application of Fire Protection/Life Safety Code(s) (ESD & ESS)
Minor changes were made to the proposed document titled "Clarification of the Application of Fire Protection/Life Safety Code(s)". The final proposal was approved. A decision notice will be prepared and forwarded to the Chairman for signature and subsequent distribution to the HFAC membership.

New Business:

- (1) The nominations for the Vice-Chairman were opened. Kerry Gragg declined a nomination. José Cuzme accepted a nomination. Nominations were closed and José was accepted as Vice-chairman by acclamation.
- (2) *P-51, Use of Smoke Dampers (D-2)*—Has been added as an item for discussion at the next meeting. It may need to be revised due to subsequent decisions.

Other Issues:

- (1) CAPT Lee Shands announced that she had requested to retire effective October 1.
- (2) Jim Ketter announced that he would become an IAP employee of the Alaska Consortium on October 1 when the All-Alaska consortium takes over the complete area function.
- (3) I will work on making developing an Internet site for the HFAC committee. It will have the Charter (Tech Handbook Chap 4-1), the membership directory and the Proposals and Decisions Log. Currently the "draft" documents will not be available on an Intranet site. I will, beginning with these minutes, only send out documents in MSWord.
- (4) Next meeting is scheduled for September 2, 1998.

Meeting adjourned at 12:50pm.

Respectfully Submitted,

Dennis M. Taddy, P.E.

cc: Members, HFAC (via e-mail)